

# Wigginton and Hopwas Parish Council

## DRAFT MINUTES

### MEETING OF WIGGINTON AND HOPWAS PARISH COUNCIL HELD ON 1<sup>st</sup> NOVEMBER 2018, 7.15 P.M AT THOMAS BARNES SCHOOL, HOPWAS

**Present:** Cllr Stevens (Chair), Cllr Croft, Cllr Gibson, Cllr Moore, Cllr Shirtliff.

**In attendance:** Mrs M Jones (Clerk), 4 members of the public, District Cllr D Leytham.

**Open Forum:** Two members of the public had attended to give information in relation to the planning application for redevelopment of the Social Club. Meetings had taken place with various local groups including the school and church, and it had been agreed to provide a facility for the community, including whole class use for PE, church use for events, Mums and toddlers group, in addition to evening functions. There was currently nowhere big enough with disabled facilities and adequate parking for the community of Hopwas to meet, and the proposed scheme would provide this. The existing building was not fit for purpose and it was uneconomical to refurbish it. The proposed building would be two storey with improved facilities and provision for disabled users. It would be at the back of the existing site; the existing building would be demolished when it was completed. It was intended to manage the parking to maximise the space. Councillors asked various questions about the proposal and a decision was then made under item 5.

**1. To receive and approve apologies.**

None.

**2. To receive any Declarations of Interest.**

None received.

**3. To approve the Minutes of the meeting of 4<sup>th</sup> October 2018.**

RESOLVED to approve the minutes as a true and accurate record.

**4. To receive the Clerk's report.**

Dog barking noise at Wigginton – Environmental Health had been contacted but had asked for a local resident to report this and to record the noise. Cllr Stevens would discuss this with the resident and contact Environmental Health.

War memorial island in Wigginton – Highways had visited the site but had no suggestions for measures to prevent damage to the verges. They had no record of signage previously being at the site, although it was thought to have indicated that the road was unsuitable for HGVs.

GIS – Lichfield District Council had requested information for a map of ownership of land in the district; details of Parish Council land at Hopwas Playing Field and Comberford Millennium Green had been sent.

Defibrillators – Keith Dawson had advised that replacement pads were required. The Clerk had ordered these and Cllr Stevens and Shirtliff would replace these at the Crown and Red Lion.

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Armistice day service – this would take place on Friday 9th November at Tamworth Hall of Memory. Cllr Stevens would attend.

## **5. To consider any planning matters.**

(a) 18/01059/FUL Coton and Hopwas Social Club erection of new club building including demolition of existing building. RESOLVED to support this application. It would provide an improved facility for the community. It conformed with planning policies, including the Neighbourhood Plan, it was allowed in the green belt, it had no adverse effect on the conservation area, and it was well designed with appropriate materials. Councillors had concerns regarding vehicle access so a construction vehicle management plan, avoiding traffic at school times, would be requested.

(b) 18/01371/FUL The Forge, Wigginton Fields; retention of outbuilding. It was noted that there the conservation department had objected as the timber building was adjacent to the grade 2 listed farmhouse. The Parish Council had concerns about the size and design of the outbuilding, although it was not thought to have an adverse effect on other properties.

(c) 18/01519/FUL Sandy Mount, Hopwas; single storey extensions to front, two storey extensions to side and rear. Although some councillors had reservations about the modern design it was not inappropriate development at this site and it was RESOLVED that there was no objection.

(d) Consent for Hints Quarry North West Extension had been granted by Staffordshire County Council.

## **6. To consider traffic matters in Hopwas and Wigginton.**

The issue of parking around Walrand Close in Wigginton had been raised again by residents who found it difficult to see approaching traffic when crossing the road because of parking on the kerb and verge. It was agreed that double yellow lines could be the only solution and Highways would be asked for advice and about possible costs. This would be added to the budget for next year. The lines in Hints Road in Hopwas had an effect and were well observed.

Cllr Moore said that the speed camera van in Hopwas should attend at school times and be placed near the crossing, not on the hill or near the Fox. Instead of relying on this to calm traffic the Parish Council should request the installation of fixed speed cameras in the village instead.

Cllr Gibson had been asked by a resident about the adequacy of signage for traffic leaving the Lichfield Road Industrial Estate to make HGVs aware that they should not use the A51 through Hopwas; she would report back on this.

Residents of Hints Road had told the Hopwas Councillors that some traffic was ignoring the access only signs; Highways would be informed if this continued to represent a problem.

## **7. To consider correspondence regarding traffic on the A513 at Wigginton Lane.**

A resident had contacted the Parish Council to express concerns about the speed of traffic passing the houses on the A513 at the junction with Wigginton Lane, which made it unsafe to turn into or out of properties. It was agreed to contact Highways and to confirm this to the correspondent.

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## **8. To consider play equipment for Comberford Millennium Green.**

It was RESOLVED to obtain 3 quotes for the installation of a double swing for toddlers and older children.

## **9. To consider any maintenance required.**

Cllr Leytham said that the County Council were proposing to cut verges only twice a year, so Parish Councils may have to provide this service if needed in their area. Cllr Stevens said this was already being done in Wigginton.

## **10. To consider quotes for tree surgery at St John's Churchyard.**

It was RESOLVED to accept the quote from Aborcare. The Clerk would contact them to ask them to trim the mature lime tree.

## **11. To consider school crossing patrol by the Tame Otter.**

It was apparent that the school crossing patrols in the County would be withdrawn from September 2019, although they were hoping for sponsorship from local businesses. The Parish Council would monitor this as local children would be risk when using unmanned crossings. The speeding problem in Hopwas should be taken into account.

## **12. To consider consultation on Rawlett School expansion.**

The Clerk had attended the consultation session. No plans were publicly available yet; it was planned that two mobiles would be replaced by new classrooms, and there would be internal changes although the building would remain on the same footprint. There would be some additional staff parking. School capacity would increase by a further 2 forms entry to cater for new housing in the catchment area, representing an additional 300 children. The work would be funded by developers of housing in the locality. RESOLVED to respond that the Parish Council supported the additional places for secondary pupils from new housing in the area. Councillors were however concerned about the possible increase in parking nearby by parents which was already a problem and would ask the school to consider how to deal with this. A request would also be made to keep disruption from noise and lights to a minimum.

## **13. To receive Councillors' Reports.**

Cllr Croft had been asked by a resident whether the Parish Council could purchase some land off Syerscote Lane. It could be used to create a play area. However it was felt that it would be impossible to monitor the security of the area and would be difficult to manage it so Cllrs were not in favour of this. Cllr Gibson said that advice on recycling given on the District Council's website contradicted information given to a previous meeting, she would contact Cllr Leytham for clarification.

## **14. To receive correspondence.**

SPCA bulletins, details of election procedure May 2109, AGM information  
MOD firing times  
Lichfield District Council, electoral roll  
PCSO Costas Karpi, Tommy silhouettes

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## **15.To approve the Financial Report.**

The bank reconciliation was noted.

The draft Budget would be prepared for the next meeting as the precept had to be requested by the end of January.

The Interim audit had been carried out.

RESOLVED to approve the Financial Report.

## **16.To approve the payments as listed on the schedule.**

RESOLVED to make the following payments:

M. Jones, salary, pension and expenses £539.15;

Peak Cashflow, M&GB grounds maintenance £120;

L.Watkins, Hopwas maintenance £53.90;

C.Gibson, flowers £10; K.Stevens, plants £36;

Eon, electricity £8.34;

Lichfield District Council, playsite inspection £62.40;

Wigginton PCC, room hire £30

L.Watkins, Comberford Millennium Green maintenance £126.80

## **17.Items for next meeting.**

Budget (draft), play equipment quotes.

## **18.Dates of future meetings:**

Thursday 3<sup>rd</sup> January, Thomas Barnes School, Hopwas

## **19.Date of next meeting:**

Thursday 6<sup>th</sup> December 2018 7.15

St Leonard's School would be contacted to book the school hall for the meeting.

The meeting closed at 9.15 pm.