

# Wigginton and Hopwas Parish Council

## DRAFT MINUTES

### MEETING OF WIGGINTON AND HOPWAS PARISH COUNCIL HELD ON 6<sup>th</sup> DECEMBER 2018, 7.15 P.M AT ST LEONARDS SCHOOL, WIGGINTON

**Present:** Cllr Stevens (Chair), Cllr Croft, Cllr Gibson, Cllr Shirtliff.

**In attendance:** Mrs M Jones (Clerk), one member of the public.

**Open Forum:** A member of the public attended to report on litter picking and verge maintenance in Wigginton. She said that she collected low level litter along Main Road on a daily basis and reported positive comments from other residents. She was concerned about small vodka bottles and drug sachets which had been thrown from cars as this had road safety implications. Litter picking was easier now that the verge had been cleared and she requested that the contractor should be asked to clear the other verge at Sill Green to improve the entrance to the village, to save other residents having to mow the grass and to encourage people to keep it litter free. It was suggested that a group litter picking activity by residents could be organised around three times a year, and litter pickers could be purchased.

Cllr Stevens said that Syerscote Lane also needed litter clearing and he was willing to do this. He also said that rubbish blew out of the litter bins when it was windy, Lichfield District Council would be asked if the liners could be secured better.

The Parish Council was very grateful to the resident who had attended and she was thanked for her contribution to keeping Wigginton tidy.

**1. To receive and approve apologies.**

Cllr Moore was away and District Cllr Leytham had apologised.

**2. To receive any Declarations of Interest.**

None received.

**3. To approve the Minutes of the meeting of 1<sup>st</sup> November 2018.**

RESOLVED to approve the minutes as a true and accurate record.

**4. To receive the Clerk's report.**

Highways had responded to the traffic calming request on Comberford Road/Wigginton Lane; they had said it would be considered in relation to the many such requests received which had to be prioritised.

Lichfield District Council had begun sending information on topics such as waste recycling, these would be added to the website and Facebook page when relevant to residents.

A colour printer had been purchased for the Parish Council's use.

The District Council had confirmed that work to the large lime tree in St John's Churchyard, which was in the conservation area, could go ahead.

# Wigginton and Hopwas Parish Council

## **5. To consider any planning matters.**

18/01184/FUL 7 Sill Green, Wigginton, erection of detached garage  
RESOLVED no objection but the Parish Council would ask for it to be rendered rather than brick so that it was in keeping with nearby properties.  
Permission had been granted for previous applications at Comberford; Manor Farmhouse and Threshing Barn.

## **6. To consider traffic matters in Hopwas and Wigginton.**

In Wigginton the Speed Indicator signs had slowed the traffic and the main issue of concern was now parking. The next newsletter would ask residents for comments on the installation of double yellow lines to allow traffic to emerge safely from Walrand Close and to allow vehicles to pass on Main Road.  
In Hopwas a solution to speeding on Hopwas Hill/Lichfield Road could be a speed indicator to slow traffic going down the hill before reaching the canal bridge and the pedestrian crossing. This was discussed and residents would be asked in the next newsletter to give their views on this.

## **7. To consider play equipment for Comberford Millennium Green.**

It was RESOLVED to order a timber swing with two flat seats for installation by contractors.

## **8. To consider work required at Hopwas Playing Field.**

It was RESOLVED to ask for various minor repairs identified in the Annual Inspection to be carried out.

## **9. To consider maintenance contractors for 2019.**

As Les would retire in the New Year, Andy Cox would be asked to add mowing at Comberford to his work at Wigginton. Alan Robey would be asked to take over the Hopwas playground equipment checks and minor maintenance tasks. M&BG would continue with the mowing at Hopwas.  
It was expected that the County Council would further reduce the amount of maintenance of verges next year, and so the Parish Council may have to undertake more of this work.

## **10. To consider Asset of Community Value in Comberford.**

RESOLVED not to make a bid for the property.

## **11. To consider the draft budget for financial year 2019-20**

RESOLVED to request an increased precept of £20,000 to cover the expected rise in maintenance costs, including grass cutting of verges by the County Council which would be reduced in the next year.

## **12. To receive Councillors' Reports.**

Cllr Gibson reported on recycling correspondence with Cllr Leytham. The information on recycling would be updated in the next newsletter.  
She had reported to Highways the lack of signage for HGVs to avoid travelling through Hopwas from Lichfield Road Industrial estate.

# Wigginton and Hopwas Parish Council

Cllr Stevens had attended the Remembrance commemoration event with other local parish councils at Tamworth.

## **13. To receive correspondence.**

Staffordshire Parish Council Association bulletins and AGM information  
AGE UK Staffordshire, asking for older residents to volunteer to assist with reading at St Leonard's School  
Lichfield District Council notes from meeting with Chair, information from news team, play inspection reports, consultation on new community lottery  
MOD firing times  
Staffordshire Playing Fields Association

## **14. To approve the Financial Report.**

The bank reconciliation was noted.  
RESOLVED to approve the Financial Report.

## **15. To approve the payments as listed on the schedule.**

RESOLVED to make the following payments:  
M. Jones, salary, pension and expenses including printer and ink £506.14;  
Peak Cashflow, M&GB grounds maintenance £120; HMRC £75.20;  
JRB Enterprise, dog waste bags £71.10; Eon, lighting maintenance £31.62;  
St Leonard's Governors, room hire £30.00; L.Watkins, maintenance £30.90;  
Lichfield District Council, dog waste bin installation and emptying £633.00.

## **16. Items for next meeting.**

Ongoing matters

## **17. Dates of future meetings:**

Thursday 7<sup>th</sup> February, St Leonard's Primary School, Wigginton  
Thursday 7<sup>th</sup> March, Thomas Barnes School, Hopwas  
Thursday 4<sup>th</sup> April, St Leonard's Primary School, Wigginton  
Thursday 9<sup>th</sup> May, Thomas Barnes School, Hopwas

## **18. Date of next meeting:**

Thursday 10<sup>th</sup> January, Thomas Barnes School, Hopwas

The meeting closed at 9 pm.