

Bank Reconciliation

Wigginton and Hopwas Parish Council

Staffordshire

Financial Year ending 31 March 2016

(a) BANK RECONCILIATION

		£
A	Balance per bank statements at 31 March 2016	Current account Unity Trust 20299820 3,022.59 Deposit account Unity Trust 20299846 23,001.45 Total 26,024.04
B	Outstanding items – unrepresented payments; 35.28 120.00	175.28
C	Uncleared payments in	0
D	Petty cash – none held	0
E	Balance in cash book at 31 March 2016 (agrees with box 8)	25,848.76

(b) VARIANCE EXPLANATION

Box on section 2	2015 £	2016 £	Variance +/- £	% Variance	Explanation required?
2	17324	17582	258	1.48	No
3	2417	2739	322	13.32	No
4	5554	5488	-66	1.18	No
5	0		0	0	0
6	7562	13416	5854	77	Yes
9	32240	52000	19760	61.29	Yes

(c) EXPLANATIONS OF SIGNIFICANT VARIATIONS

Box No. 6	£
Figure in 2016 column	13416
Figure in 2015 column	7562
Variance	5854
Reason 1: Payment for new play equipment	5583
Reason 2: Donation to churchyard	250
Reason 3: No dog signs	21

Box No 9	£
Figure in 2016 column	52000
Figure in 2015 column	32240
Variance	19760
Reason 1: Purchase of play equipment	5583
Reason 2: Review of Asset register to include items not previously added	
War memorial	10500
Fences	2920
Gates	175
Rules Notice Board	100
Seat	475
Confirm remaining amount is less than 15% of 2015 figure	7

(f) EARMARKED RESERVES

Amount held at 31 March 2016 £	Purpose of reserve
5000	Asset replacement
1000	Comberford Millennium Green Trust donation
1000	Hopwas Woods signage
2500	Defibrillator purchase

Prepared by Margaret Jones, Clerk/RFO

Date 15.4.16

Approved by Alan Toplis, Internal Auditor

Date 19.4.16